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DEPARTMENT OF THE ARMY
U. S. ARMY CENTER FOR HEALTH PROMOTION AND PREVENTIVE MEDICINE
5158 BLACKHAWK ROAD
ABERDEEN PROVING GROUND, MARYLAND 21010-5403

MCHB-CG-HHD

1 April 2004

MEMORANDUM FOR USACHPPM-HHC Personnel

SUBJECT: Right to Present Complaints – Policy Memorandum #17

1. All HHC personnel have the right to present complaints, grievances, or request for assistance to the IG. These may include what the individual reasonably believes to be evidence of fraud, waste, and abuse.
2. Before visiting the IG, you should consider whether your concerns can be addressed more quickly and simply by referring them to your chain of command first. You do not have to present your concerns to your chain of command before visiting the IG. However, you must obtain permission to be absent from your duties if you wish to visit the IG during duty hours. You do not have to tell anyone why you want to visit the IG.
3. You may visit or call LTC Layao at (410) 436-8509 or DSN 584-8509 or fax (410) 436-7209. The IG office is located in Building E-5158, Edgewood Area of Aberdeen Proving Ground. The IG mailing address is: Office of the Commander (MCHB-CG-IG), USACHPPM, 5158 Blackhawk Road, Aberdeen Proving Ground, Maryland 21010-5403.
4. You may also contact the Inspector General of the Army Medical Command, the Inspector General of the Department of the Army (DAIG) or the Inspector General of the Department of Defense at the following numbers:
 - a. Medical Command Inspector General, (210) 221-6017, DSN 471-6017
 - b. Department of the Army Inspector General (DAIG) Toll free: 1-800-752-9747
 - c. Department of Defense Inspector General, Toll free: 1-800-424-9098
5. Department of the Army personnel are prohibited from taking any action that restricts you from filing a complaint, seeking assistance, or cooperating with the IG. They are also prohibited from taking any disciplinary or adverse action against you for filing a complaint, seeking assistance, or cooperating with the IG. However, if you lie or knowingly make false accusations to the IG, you are subject to disciplinary action.
6. Per AR 20-1, paragraph 1-11, the IG has a duty to protect confidentiality to the maximum extent possible. This is particularly true when it is specifically requested of persons who ask the

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IG for help, make a complaint, give evidence, contact or assist an IG during an inspection or investigation, or otherwise interact with an IG.



TANYA M. GARCIA

CPT, MS

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