



## Just the Facts...

### Industrial Hygiene Career Management Team

#### *Purpose*

The Industrial Hygiene (IH) Career Management Team at the U.S. Army Center for Health Promotion and Preventive Medicine (USACHPPM) provides a wide variety of support to the Army IH community. Our functions include:

- Updating, improving, and distributing the IH Army Civilian Training, Education, and development System (ACTEDS) Plan.
- Providing assistance in the recruitment, training, development and career management of Army IH interns.
- Acting as an informal clearinghouse for IH jobs throughout the Department of the Army (DA).
- Managing the IH Personnel, Training, and Career Program database.
- Providing input to training course development.

#### *ACTEDS*

The ACTEDS Plan for IH provides careerists and management with guidance in career enhancement and progression. The plan outlines the training, education, and developmental opportunities designed to help the careerist advance within the IH community. Supervisors need to be knowledgeable about guidance that can help them manage the careers of their civilian employees.

#### *IH Intern Program*

The purpose of the IH Intern Program is to supply trained industrial hygienists for Army installations.

Interns receive intensive training at USACHPPM in a variety of IH topics. They learn to interpret Federal and DA regulations, receive practical hands-on experience by

conducting IH surveys, and meet and interact with the Army's IH experts. The interns receive individual development plans (IDPs) outlining their goals, then return to their own organizations for 18 to 24 months of on-the-job training and additional formal training courses. For the duration of the internship, the IH Career Field Manager makes periodic visits to evaluate the progress of the interns.

Successful graduation from the IH Intern Program results in a highly functional industrial hygienist with the knowledge, skills and resources necessary to benefit the organization.

#### *IH Job Opportunities*

The USACHPPM serves as a focal point for the posting of IH job announcements worldwide. The IH Career Management Team sends job announcements electronically and by direct mail to potential applicants. The IH Personnel, Training, and Career Program database, managed by USACHPPM, provides mailing lists for job announcements and training opportunities.

If you have an IH position you would like to advertise, or if you are looking for a new position and want to be included in the database, contact the IH Career Management Team at DSN 584-2349 or Commercial 410-436-2439.

#### *Electronic Communications*

If you are interested in receiving career information electronically, you may wish to be included in an IH alias that is managed by USACHPPM. Members of the IHNews alias receive all current IH job announcements and copies of the Industrial Hygiene Newsletter and Regulatory Summaries. If you wish to be included in this alias, contact the IH Management Office at DSN 584-2439 of Commercial 410-436-2439. The USACHPPM also maintains a home page on the World Wide Web for IH. Visit us on the Internet at <http://chppm-www.apgea.army.mil/ArmyIH> for current job listings and other IH-related information.